



**MENDOCINO COUNTY TOURISM COMMISSION, INC.
PERSONNEL COMMITTEE AGENDA**

DATE: Wednesday, August 19, 2021, | TIME: 10:30 AM

PLACE: (CLOSED SESSION) via ZOOM

<https://us02web.zoom.us/j/83600231950>

I. CALL TO ORDER 10:43 AM - CD

II. ROLL CALL

a. Board Member	Attendance Status		Title
Cally Dym (CD)	X Present	<input type="checkbox"/> Absent	Chair
Jennifer Seward (JS)	X Present	<input type="checkbox"/> Absent	Member
Jitu Ishwar (JI)	<input type="checkbox"/> Present	X Absent	Member

b. Staff Member	Attendance Status		Title
Travis Scott (TS)	X Present	<input type="checkbox"/> Absent	Executive Director

c. Introduction of Guests

III. CHAIR’S COMMENTS: Thank you to our ED who is doing a great job of guiding the organization.

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. CONSENT AGENDA ITEMS Discussion Possible Action

- Meeting Minutes 7/28/21
 - Motion by JS, 2nd by CD, Roll Call Vote: Motion Carries

VI. ITEMS FOR REVIEW Discussion Possible Action

- Face to Face Review for ED
 - Personnel committee followed standard ED template for review. Surveys re: performance sent to a list of partners, stakeholder, community and BoS members. The ED will receive a 3% COL increase in salary. 10% of annual salary given as bonus as per agreement. The COL is retro to June 6, 2021.
 - Motion by CD, 2nd by JS, Roll Call Vote: Motion Carries

VII. CLOSED SESSION REPORTABLE ITEMS:

VIII. FUTURE AGENDA ITEMS:

IX. NEXT MEETING DATE:

TBD: As needed

X. ADJOURN: 11:15AM by JS

NOTES:

Retain notes from previous sessions in the appropriate employees’ chart

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.