



**MENDOCINO COUNTY TOURISM COMMISSION, INC.
PERSONNEL COMMITTEE MINUTES**

DATE: Monday, May 16, 2022 | TIME: 4:00 PM

PLACE: (CLOSED SESSION) via ZOOM

<https://us02web.zoom.us/j/81048019862>

I. CALL TO ORDER 4:04 PM by SC

II. ROLL CALL

a. Board Member	Attendance Status		Title
Scott Connolly (SC)	X Present	<input type="checkbox"/> Absent	Chair
Cally Dym (CD)	X Present	<input type="checkbox"/> Absent	Member – Joined @ 4:12 PM
Bernadette Byrne (BB)	X Present	<input type="checkbox"/> Absent	Member

b. Staff Member	Attendance Status		Title
Travis Scott (TS)	X Present	<input type="checkbox"/> Absent	Executive Director

c. Introduction of Guests: N/A

III. CHAIR’S COMMENTS: N/A

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. CONSENT AGENDA ITEMS Discussion Possible Action

- Meeting Minutes 8/19/21
 - *Motion by CD, 2nd by BB, Roll Call Vote: Motion Carries*

VI. ITEMS FOR REVIEW Discussion Possible Action

- Review for E.D.
 - DMAI Salary Summary | *See Attached*
- Employee 401k plan | Approve | *See Attached*
 - *Motion by BB, 2nd by CD, Roll Call Vote: Motion Carries*

VII. CLOSED SESSION REPORTABLE ITEMS:

- Committee discussed E.D. review procedure
- Committee Approved 401k proposal with Voya Financial Services through NC Financial Group

VIII. FUTURE AGENDA ITEMS:

IX. NEXT MEETING DATE:

TBD: As needed

X. ADJOURN:

- *Motion by CD @ 4:32 PM*

NOTES:

Retain notes from previous sessions in the appropriate employees’ chart

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.