



MENDOCINO COUNTY TOURISM COMMISSION, INC.
PERSONNEL COMMITTEE MINUTES

DATE: Thursday, February 25, 2016
TIME: 2:00 PM
PLACE: Mendocino County Tourism Commission, 345 N. Franklin Street, Fort Bragg, CA 95437
GUEST(S): Joe Webb (Interim General Manager), Jodi Smith (Minute taker)

- I. CALL TO ORDER-Meeting was called to order at 2:05 PM
- II. ROLL CALL-John Kuhry (phone in), Jennifer Seward (phone in), Jo Bradley
- III. PUBLIC COMMENT- None given
- IV. REVIEW OF POLICY MANUAL-The Committee will review the Employee Handbook.
- V. DISCUSS AND SELECT SEARCH FIRM TO FIND NEW EXECUTIVE DIRECTOR--The Committee discussed the pros, cons and pricing of the submitted agency profiles selected for recruiting of the new Executive Director. They determined that Searchwide was the best fit for this task and suggested tasking professionals with input on a salary range for the new position.

RECOMMENDATIONS:

- a) BOD approve contract with Searchwide for recruitment of new Executive Director.
- b) BOD discuss and approve new Executive Director salary range.

NEXT MEETING DATE

To be determined by Doodle poll

ADJOURN

Meeting adjourned by Chair, John Kuhry at 2:44 PM.