



**MENDOCINO COUNTY TOURISM COMMISSION, INC.**

**FINANCE COMMITTEE AGENDA**

**DATE: Tuesday, June 2, 2020 TIME: 12:30 PM**

CALL IN LOCATION: ZOOM <https://us02web.zoom.us/j/87173235341?pwd=dGI3ZC9POXZTa2ttMEhHNEpLRTNUdz09>

\*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

**I. CALL TO ORDER**

**II. ROLL CALL**

<b>Board Member</b>	<b>Attendance Status</b>		<b>Title</b>
Scott Connolly	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	BOD Treasurer   Medium Lodging Operator; Coastal
Jennifer Seward (JS)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	BOD Vice Chair   At Large
Jitu Ishwar (JI)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	BOD Member   Large, At Large Lodging Operator; Inland
<b>Staff Member</b>	<b>Attendance Status</b>		<b>Title</b>
Travis Scott (TS)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Executive Director

**Introduction of Guests**

**III. CHAIR’S COMMENTS**

**IV. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

**V. CONSENT AGENDA ITEMS  Discussion  Possible Action**

- Minutes from 5.12.2020 Meeting

**VI. ADDITIONAL ITEMS FOR REVIEW  Discussion  Possible Action**

- Financial Statements
  - April 2020 | Approve for Board Approval
  - Write off \$46,385 from ACCOUNT 1510 that has already been depreciated | Approve for Board Approval
- Cash Flow and COVID-19 Budget Reductions | Discussion
- THEORYSF Contract | Approve for Board Approval
- Agency XI (Brendan McGuigan Contract | Approve for Board Approval
- Orange Bag Purchase 20,000 @ .85 per bag + shipping costs and a 50% split with lodging group for promotion total purchase not to exceed \$19,000 | Approve for Board Approval

**VII. FUTURE AGENDA ITEMS  Discussion**

**VIII. NEXT MEETING  Discussion**

TENTATIVE: Tuesday, July 7, 2020, 105 West Clay Street, Ukiah CA 95482

CALL IN LOCATION: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

**IX. ADJOURN  Action**